

Alveley Historical Society



PROTOCOL: LOANS AND DONATIONS OF ALL ARCHIVE MATERIAL i.e. documents, photographs and items

Alveley Historical Society (AHS) has over many years received generous loans and donations and has an extensive archive collection.

AHS welcomes and is grateful for any new loans or donations to our archives i. e. documents, photographs or objects, and members are working hard to secure these for the Parish for the future.

AHS appreciates the decision donors are making in offering such items either on loan or permanently so, at our May 2016 meeting it was agreed that it is preferable to invite donors to be part of the decision process as to how and where the archives should be stored, published (digitally or otherwise) and utilised and also give due acknowledgement.

If items are offered to individual members of AHS, the protocol is that the items are not copied in any way by individuals but brought to the next AHS meeting (and hopefully the donor to share viewing and discuss how best we as a body are able and should utilise them. An agreed time by which loaned items are returned to owners is encouraged.

Anyone wishing to offer any archive material to Alveley Historical Society is asked to message us via our contact page on the website at www.alveleyhistoricalsociety.com and invited to bring them along to one of our monthly meetings.